

March 14, 2020

Dear Iowa State Community:

I am writing with follow-up guidance for the [domestic travel restriction implemented today](#).

The new domestic travel restriction applies to university-related interstate travel. Faculty, staff, and students are not to travel out of state for non-essential university business. Travel exception requests should be submitted to [univeventauth@iastate.edu](mailto:univeventauth@iastate.edu) and must demonstrate that the travel is essential to the operation of Iowa State University; that no alternative method of convening is possible; and that the health and safety of Iowa State employees will be appropriately managed.

At this time, we are not recalling faculty, staff, and students who are currently on university-related domestic travel.

Travel within the state of Iowa can continue. That said, the university strongly recommends that, where possible and practical, decisions are made to reduce in-state travel, consistent with our goal of taking reasonable actions to reduce transmission risk.

Some factors to consider when evaluating in-state travel include: whether the activity is necessary to enable a student to remain on-track for degree completion; whether the activity could be postponed, moved online, or done by phone; the number of attendees and whether the attendees can practice social distancing (e.g. sitting at least six feet apart); and whether the activity supports a critical issue or need in an Iowa community.

Please note that policy regarding travel may change with little or no advance notice. We will continue to share new information through these university communications and on the [campus safety page](#), so please check that site regularly.

Please contact your supervisor with any questions.

Sincerely,

Wendy Wintersteen  
President